

**SUNBELT FRESH WATER SUPPLY DISTRICT**  
**MINUTES OF MEETING OF BOARD OF DIRECTORS**

**January 22, 2026**

The Board of Directors (individually referred to as "Directors," collectively, the "Board") of Sunbelt Fresh Water Supply District (the "District") met in a regular Bookkeeping and Management Session, at 5:00 p.m. on Thursday, January 22, 2026, at 410 West Gulf Bank Road, Houston, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Nathan Wade	President
Sandra Jaramillo	Vice President
Elizabeth Santiago	Secretary
Lynda Powell	Assistant Secretary
Ruben Salazar	Director

All Board members were present, thus constituting a quorum. Also attending were LaDonna Smith and Mary Jane Mendoza, employees of the District; Susan Hill of Governmental Financial Reporting, LLC ("Bookkeeper"); Lonnie Wright, Greg Dubiel and Mario Garcia of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); and Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB").

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:00 p.m. and declared it open for such business as may regularly come before it.

**PUBLIC COMMENT**

The President then opened the meeting to public comment.

As no public comments were offered, the President directed the Board to proceed with the agenda.

**BOOKKEEPER'S REPORT**

Ms. Hill presented the Bookkeeper's Report, a copy of which is available upon request.

Ms. Hill then reviewed with the Board the District's current bills and financial statements and responded to questions from the Board.

Ms. Hill next reviewed the Quarterly Investment Report for the second (2<sup>nd</sup>) quarter of fiscal year ended June 30, 2026.

Upon a **motion** by Director Salazar, seconded by Director Santiago, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, including: 1) payment of current bills; and 2) the Quarterly Investment Report, as presented.

### **OFFICE REPORT**

Ms. Mendoza presented the Monthly Revenue and Water Accountability Report, a copy of which is available upon request.

Ms. Smith reviewed the Door Tag Report and Returned Check Report for December 2025. Ms. Smith presented the Meter Reread Report and updated the Board on the number of re-reads for the previous billing cycle.

The Board discussed administrative matters, including postage, maintenance vehicles and shredding event scheduled for April 4, 2026.

Upon a **motion** by Director Jaramillo, seconded by Director Salazar, after full discussion and with all Directors present voting aye, the Board approved the Office Report, as presented.

### **EXECUTIVE SESSION**

Pursuant to Chapter 551 of the Texas Government Code, Subchapter D, of the Open Meetings Act, the President called the executive session to order at 6:24 p.m. to discuss personnel matters. Present for the executive session were the Board of Directors, Mr. Wright, and Mr. Barner.

### **RECONVENED IN OPEN SESSION**

As of 7:35 p.m., the President declared the Executive Session was ended and the public session was resumed.

Upon a **motion** by Director Salazar, seconded by Director Jaramillo, after full discussion and with four (4) Directors present voting aye, and Director Santiago voting nay, the Board authorized Directors Wade and Salazar to meet with MOC and Mr. Barner regarding a contract amendment to the MOC contract, as discussed in Executive Session.

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD**, the meeting was adjourned at 7:41 p.m.

PASSED AND APPROVED this 19<sup>th</sup> day of February 2026.



(DISTRICT SEAL)

---

Elizabeth Santiago, Secretary  
Sunbelt Fresh Water Supply District