

SUNBELT FRESH WATER SUPPLY DISTRICT
MINUTES OF MEETING OF BOARD OF DIRECTORS

March 20, 2025

The Board of Directors (individually referred to as "Directors," collectively, the "Board") of Sunbelt Fresh Water Supply District (the "District") met in a regular Bookkeeping and Management Session, at 5:00 p.m. on Thursday, March 20, 2025, at 410 West Gulf Bank Road, Houston, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Nathan Wade	President
Sandra Jaramillo	Vice President
Elizabeth Santiago	Secretary
Lynda Powell	Assistant Secretary
Ruben Salazar	Director

All Board members were present, thus constituting a quorum. Also attending were LaDonna Smith and Mary Jane Mendoza, employees of the District; Barbara Nussa of Republic Services of Houston ("Republic"); Susan Hill of Governmental Financial Reporting, LLC ("Bookkeeper"); Greg Dubiel of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB"); and Ruby Rhodes and Patricia and Donnie Carter, members of the public.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:00 p.m. and declared it open for such business as may regularly come before it.

PUBLIC COMMENT

The President then opened the meeting to public comment.

Mrs. Carter addressed the Board relating to her meter being misread or not read at all. Director Wade stated the District will rectify Mrs. Carter's bill. Director Powell stated that all meter box/meters should be free of debris, and the public is responsible for keeping the area clear. Mrs. Carter stated that the District should be more informative with the public relating to conditions required for meter reading on the resident's property.

Ms. Rhodes stated to the Board that her January 2025 bill was \$106.00 and that it was misread. Director Jaramillo stated that the Board will review Ms. Rhode's bill internally and the District will work on correctly reading meters.

As no further public comments were offered, the President directed the Board to proceed with the agenda.

SOLID WASTE COLLECTION REPORT

Ms. Nussa presented Republic's Solid Waste Collection Report. Ms. Nussa next updated the Board with a proposal for recycling services. Ms. Nussa stated that collections have increased due to the weather change and have added employees to handle this increase. Ms. Nussa further stated that heavy trash pickup has commenced while document shredding has not.

Ms. Nussa next updated the Board that Republic has received a recycling proposal and will update the Board at the next meeting.

MINUTES

The President next directed the Board to consider the approval of the minutes of the regular Bookkeeping and Management meeting held on February 20, 2025.

Upon a motion by Director Jaramillo, seconded by Director Powell, after full discussion and with all Directors present voting aye, the Board approved the minutes of the regular Bookkeeping and Management meeting held on February 20, 2025, with corrections.

BOOKKEEPER'S REPORT

Ms. Hill then presented the Bookkeeper's Report, a copy of which is available upon request.

Ms. Hill next reviewed with the Board the District's current bills and financial statements and responded to questions from the Board. Ms. Hill updated the Board on certain issues with receivables. Ms. Hill further updated the Board on Texas Water Development Board ("TWDB") project funding and payments by TWDB.

Upon a **motion** by Director Powell, seconded by Director Jaramillo, after full discussion and with all Directors present voting aye, the Board: 1) approved the Bookkeeper's Report, as presented; and 2) authorized payment of current bills, as presented.

Ms. Hill exited the meeting at this time.

OPERATOR'S REPORT

Mr. Dubiel presented the Operator's Report to the Board, a copy of which is available upon request, and reviewed with the Board the general operations, maintenance and repairs that occurred within the District, including water and wastewater operations and water accountability for the District's service areas.

Mr. Dubiel reported Blower No. 1 at the Wastewater Treatment Plant ("WWTP") in the Woodland Oaks Service Area is not working and has been pulled for repairs by STP Services.

Mr. Dubiel next reported on the WWTP in the Heather Glen Service Area, relating to Lift Pump Nos. 1 and No. 2 not working, stating suction broke in both lines. Director Wade inquired about chemicals and Mr. Dubiel stated that there was a chlorine reaction in Heather Glen Service Area.

Mr. Dubiel reported that the non-potable pump at the WWTP in the Oakwilde Service Area is ready to be installed.

Upon a **motion** by Director Powell, seconded by Director Jaramillo, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report, as presented.

OFFICE REPORT

Ms. Mendoza then presented the Monthly Revenue and Water Accountability Report, a copy of which is available upon request.

Ms. Smith then reviewed the Door Tag Report and Returned Check Report for February 2025. Ms. Smith further stated that 73 accounts were disconnected last month.

Ms. Smith then presented the Meter Reread Report and updated the Board on the number of re-reads for the previous billing cycle.

Ms. Smith then presented to the Board a proposal from Ergos Technology ("Ergos") for a new backup server and stated Ergos' intention to attend the April 17, 2025 meeting and requested the status of the ADT contract.

Ms. Smith reviewed with the Board various reports at East Aldine District ("EAD") and programs offered for residents' relief for everyone by Rebuilding Together Non-Profit.

Upon a **motion** by Director Santiago, seconded by Director Powell, after full discussion and with all Directors present voting aye, the Board: 1) accepted the Office Report, as presented; and 2) accepted the proposal presented by Ergos, subject to the Attorney's review of the Agreement.

IDENTITY THEFT PREVENTION PROGRAM POLICY

Mr. Barner and the Board discussed the annual review of the Identity Theft Prevention Policy. Mr. Barner reported that there were no significant red flag events within the District and determined that there are no recommendations for changes to the policy at this time.

DISTRICT WEBSITE

The Board postponed addressing issues relating to the website and social media services.

PERSONNEL COMMITTEE REPORT

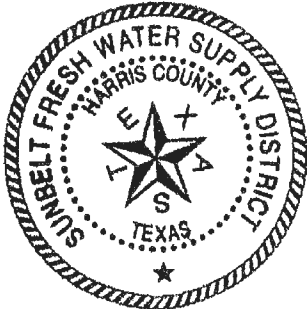
Director Powell updated the Board on pending personnel matters and the Board stated that May is the target date to address this issue.

DIRECTOR'S REPORT

Director Jaramillo updated the Board relating to Texas Water Association reports.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 6:21 p.m.

PASSED AND APPROVED this 17th day of July, 2025.



(DISTRICT SEAL)

Elizabeth Santiago, Secretary
Sunbelt Fresh Water Supply District