

CERTIFICATE OF ORDER

THE STATE OF TEXAS
COUNTY OF HARRIS
SUNBELT FRESH WATER SUPPLY DISTRICT

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We, the undersigned officers of the Board of Directors (the "Board") of Sunbelt Fresh Water Supply District (the "District"), hereby certify as follows:

The Board convened in regular session, open to the public, on Thursday, June 15, 2023, at 5:00 p.m., at 410 W. Gulf Bank Road, Houston, Texas 77037; and the roll was called of the members of the Board, to-wit:

Sandra C. Brito	President
Sandra Jaramillo	Vice President
Elizabeth Santiago	Secretary
Nathan Wade	Director
Lynda Powell	Assistant Secretary

All members of the Board were present, except none, thus constituting a quorum. Whereupon other business, the following was transacted at such meeting: A written

ORDER ADOPTING BUDGET FOR THE FISCAL YEAR ENDING JUNE 30, 2024

was duly introduced for the consideration of the Board. It was then duly moved and seconded that such Order be adopted; and after full discussion, such motion, carrying with it the adoption of such Order prevailed, carried, and became effective by the following vote:

AYES: 5 NOES: 0 ABSTENTIONS: 0

A true, full and correct copy of the aforesaid Order adopted at the Meeting described in the above and foregoing paragraph is attached to and follows this Certificate; such Order has been duly recorded in the Board's minutes of such Meeting; the above and foregoing paragraph is a true, full, and correct excerpt from the Board's minutes of such Meeting pertaining to the adoption of such Order; the persons named in the above and foregoing paragraph are the duly chosen, qualified, and acting officers and members of the Board as indicated therein; each of the officers and members of the Board are duly and sufficiently notified officially and personally, in advance, of the time, place, and purpose of such Meeting, and that such Order would be introduced and considered for adoption at such meeting, and each of the officers and members consented, in advance, to the holding of such meeting for such purpose; and such Meeting was open to the public and public notice of the time, place, and purpose of such Meeting was given, all as required by Chapter 551 of the Texas Government Code, and Section 49.063 of the Texas Water Code, as amended.

SIGNED this 15 day of June, 2023.


Secretary, Board of Directors


President, Board of Directors

(DISTRICT SEAL)



ORDER ADOPTING BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2024

STATE OF TEXAS
COUNTY OF HARRIS
SUNBELT FRESH WATER SUPPLY DISTRICT

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WHEREAS, SUNBELT FRESH WATER SUPPLY DISTRICT (the "District") is a political subdivision of the State of Texas, created pursuant to Article XVI, Section 59, Texas Constitution, and operating under the provisions of Chapters 49 and 54, Texas Water Code; and

WHEREAS, pursuant to Section 49.199(a) of the Texas Water Code and the rules and regulations of the Texas Commission on Environmental Quality, the District is required to adopt an annual budget for each fiscal year; and

WHEREAS, the Board of Directors of the District has previously determined that the District's fiscal year will be July 1 through June 30 of each year.

NOW, THEREFORE, BE IT ORDERED BY THE BOARD OF DIRECTORS OF SUNBELT FRESH WATER SUPPLY DISTRICT:

1. That the recitals contained hereinabove are found to be true and correct.
2. That the District hereby adopts the budget set forth on the attached Exhibit "A" as its annual budget for the fiscal year ending June 30, 2024.
3. That this Order shall be effective immediately upon its adoption.

(EXECUTION PAGE FOLLOWS)

WITNESS OUR HANDS AND THE SEAL OF THE DISTRICT this 15 day of June, 2023.


President, Board of Directors

ATTEST:

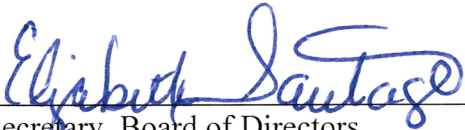

Secretary, Board of Directors



Exhibit "A"

SUNBELT FWSD - OPERATING
Revenue Expenses - Budget Actual - Total District

	Jul '22 - Mar 23	Annualized	2022-2023 Budget	2023-2024 Budget
Operating Revenue/Expenses				
Revenue				
4200 · Water	2,196,210.35	2,928,280.47	2,665,000.00	3,095,880.00
4300 · Sewer	1,778,430.75	2,371,241.00	2,382,000.00	2,539,000.00
4350 · Industrial Waste Sampling	47,287.50	63,050.00	68,500.00	64,500.00
4351 · Industrial Waste Samp. Penalty	28,762.12	38,349.49	49,100.00	39,200.00
4400 · Water Inspection Fees	0.00	0.00	0.00	0.00
4450 · Sewer Inspection Fees	3,930.00	5,240.00	0.00	0.00
4460 · Grease Trap Inspection	43,763.76	58,351.68	60,100.00	60,800.00
4500 · Dis/Re Connect Fees	64,043.61	85,391.48	105,000.00	88,800.00
4600 · Penalties & Interest	137,568.56	183,424.75	176,900.00	185,600.00
4650 · Return Check Fees	9,572.38	12,763.17	6,950.00	13,000.00
4700 · Tap Fees	542,753.00	723,670.67	0.00	0.00
4800 · Set Up Fees	17,120.53	22,827.37	24,850.00	24,150.00
4900 · Door Hanger Charges	98,412.75	131,217.00	174,500.00	134,800.00
4950 · Write-Offs	0.00	0.00	(2,450.00)	(1,750.00)
4100 · Other Services Flow Through				
4110 · Republic Services Billed	935,758.51	1,247,678.01	1,252,000.00	1,254,000.00
4120 · Republic Services Expense	(966,874.39)	(1,289,165.85)	(1,240,500.00)	(1,283,229.00)
4130 · Administrative Fee Billed	148,619.88	198,159.84	180,700.00	271,110.00
4135 · Miscellaneous Services Billed	92,841.21	123,788.28	32,700.00	62,500.00
Total 4100 · Other Services Flow Through	210,345.21	280,460.28	224,900.00	304,381.00
4953 · Feasibility Studies	20,242.46	26,989.95	40,000.00	30,000.00
4954 · MUD 461 Water	14,592.83	19,457.11	18,500.00	18,500.00
4955 · Miscellaneous Income	9,995.97	13,327.96	15,000.00	15,000.00
4960 · COH GRP Revenue	1,772,838.42	2,363,784.56	1,907,000.00	2,367,000.00
4990 · Interest	32,030.43	42,707.24	14,000.00	14,000.00
Total Revenue	7,027,900.63	9,370,534.17	7,929,850.00	8,992,861.00
Cost of Goods Sold				
Water Operating Costs				
5200 · Operations	288,089.73	384,119.64	298,000.00	389,000.00
5205 · Bulk Water Purchased	816,906.24	1,089,208.32	620,000.00	1,065,000.00
5207 · COH Well Permit & Pumpage	13,860.00	18,480.00	82,000.00	20,500.00
5210 · Emergency Interconnect	18,922.70	25,230.27	40,500.00	30,000.00
5211 · Regular Interconnect	0.00	0.00	0.00	0.00
5215 · Chemicals	95,411.27	127,215.03	77,750.00	138,600.00
5220 · Inspections	4,662.83	6,217.11	2,000.00	7,000.00
5225 · Laboratory Fees	30,184.92	40,246.56	44,200.00	45,000.00
5230 · Licenses & Permits	22,565.15	30,086.87	30,800.00	30,900.00
5235 · Maintenance & Repairs	825,741.95	1,100,989.27	870,940.00	1,040,250.00
5240 · Well Monitoring	0.00	0.00	2,500.00	0.00
5245 · Mowing	10,617.00	14,156.00	23,100.00	21,100.00
5250 · Tap Connections	157,800.00	210,400.00	0.00	0.00
5255 · Telephone	2,716.30	3,621.73	5,500.00	4,000.00
5260 · Utilities	125,939.47	167,919.29	156,000.00	179,000.00
Total Water Operating Costs	2,413,417.56	3,217,890.08	2,253,290.00	2,970,350.00
Sewer Operating Costs				
5300 · Operations	115,383.29	153,844.39	228,560.00	159,250.00
5301 · AUC Contract Lease	90,000.00	120,000.00	120,000.00	120,000.00
5305 · Chemicals	88,338.61	117,784.81	129,500.00	128,000.00
5310 · Grease Trap Inspections	14,020.25	18,693.67	20,000.00	19,700.00
5315 · Sewer Inspections	0.00	0.00	0.00	0.00
5325 · Laboratory Fees	102,372.46	136,496.61	120,000.00	146,000.00
5330 · Licenses & Permits	102,372.84	136,497.12	104,750.00	0.00
5335 · Maintenance & Repairs	298,607.97	398,143.96	607,640.00	696,500.00

SUNBELT FWSD - OPERATING
Revenue Expenses - Budget Actual - Total District

	Jul '22 - Mar 23	Annualized	2022-2023 Budget	2023-2024 Budget
5345 · Mowing	11,571.00	15,428.00	25,300.00	21,700.00
5346 · Industrial Inspection Expense	51,129.00	68,172.00	56,850.00	69,050.00
5350 · Sludge Removal	510,389.85	680,519.80	436,292.00	700,500.00
5355 · Telephone	1,629.78	2,173.04	2,150.00	2,400.00
5360 · Utilities	155,886.26	207,848.35	217,500.00	216,500.00
Total Sewer Operating Costs	1,541,701.31	2,055,601.75	2,068,542.00	2,279,600.00
Liftstation Operating Costs				
5380 · Maintenance & Repairs	21,252.51	28,336.68	136,400.00	70,600.00
5385 · Mowing	3,910.20	5,213.60	8,900.00	5,800.00
5390 · Telephone	1,629.78	2,173.04	2,300.00	2,400.00
5395 · Utilities	49,143.40	65,524.53	65,000.00	68,100.00
Total Lift Station Operating Costs	75,935.89	101,247.85	212,600.00	146,900.00
Total COGS	4,031,054.76	5,374,739.68	4,534,432.00	5,396,850.00
Gross Profit	2,996,845.87	3,995,794.49	3,395,418.00	3,596,011.00
Expenses				
6000 · Basic Operations	289,100.00	385,466.67	389,400.00	412,764.00
6005 · Billing Costs	110,203.56	146,938.08	116,700.00	149,800.00
6010 · Engineering	114,861.49	153,148.65	290,000.00	310,000.00
6015 · Administrative Costs	45,733.16	60,977.55	55,000.00	55,000.00
6025 · Audit	29,750.00	29,750.00	27,000.00	27,000.00
6030 · Automobile Expense	7,106.38	9,475.17	12,000.00	12,000.00
6035 · Bank Service Charges	1,605.06	2,140.08	2,500.00	2,500.00
6036 · Bond Issue Costs	0.00	0.00	0.00	0.00
6040 · Bookkeeping Fees	28,800.00	38,400.00	45,000.00	45,000.00
6045 · Computer Expense	34,755.64	46,340.85	50,000.00	50,000.00
6047 · Computer Set Up/Training-Logics	0.00	0.00	0.00	0.00
6050 · Conferences & Seminars	14,730.93	19,641.24	15,000.00	15,000.00
6060 · Director Expenses of Office	2,830.46	3,773.95	2,000.00	2,000.00
6065 · Director Fees of Office	23,400.00	31,200.00	30,000.00	30,000.00
6067 · DocuPros Expense	9,585.05	12,780.07	0.00	0.00
6070 · Dues & Subscriptions	0.00	0.00	0.00	0.00
6072 · Election Expenditures	0.00	0.00	0.00	0.00
6075 · Employee Expenses	4,502.83	6,003.77	5,000.00	5,000.00
6080 · Equipment Rental	4,857.05	6,476.07	6,000.00	6,000.00
6085 · Gas & Electric	3,032.38	4,043.17	4,000.00	4,000.00
6090 · Insurance	167,022.30	222,696.40	205,000.00	205,000.00
6095 · Internet	0.00	0.00	0.00	0.00
6110 · Legal Services	125,553.90	167,405.20	190,000.00	190,000.00
6115 · Legal Notices & Publications	54.37	72.49	0.00	0.00
6116 · News Paper Publications	0.00	0.00	83,250.00	0.00
6120 · Licenses & Permits	0.00	0.00	0.00	0.00
6125 · Maintenance & Repairs-Bldg	18,824.47	25,099.29	30,000.00	30,000.00
6130 · Maintenance & Repairs - Equip.	58.40	77.87	1,500.00	1,500.00
6140 · Miscellaneous	285.75	381.00	2,000.00	3,750.00
6145 · Mowing	937.80	1,250.40	2,700.00	2,700.00
6150 · Office Supplies	14,398.16	19,197.55	15,000.00	15,000.00
6155 · Payroll Expenses	19,461.77	25,949.03	30,000.00	30,000.00
6160 · Postage & Delivery	3,831.31	5,108.41	4,500.00	4,500.00
6165 · Printing & Reproduction	10,766.91	14,355.88	8,000.00	8,000.00
6170 · Professional Other	1,620.00	2,160.00	1,000.00	1,000.00
6175 · Retirement	1,024.08	1,365.44	1,800.00	1,800.00
6180 · Salaries - Management	35,534.51	47,379.35	50,000.00	50,000.00
6185 · Salaries/Wages - A & A	5,629.13	7,505.51	35,000.00	35,000.00
6190 · Salaries/Wages - Cust. Service	122,719.27	163,625.69	158,000.00	158,000.00
6195 · Salaries/Wages - Meter Readers	65,972.02	87,962.69	75,000.00	75,000.00
6199 · Temporary Help	0.00	0.00	0.00	0.00

SUNBELT FWSD - OPERATING
Revenue Expenses - Budget Actual - Total District

	<u>Jul '22 - Mar 23</u>	<u>Annualized</u>	<u>2022-2023 Budget</u>	<u>2023-2024 Budget</u>
6200 · Security	15,616.12	20,821.49	10,000.00	10,000.00
6205 · Telephone	4,149.77	5,533.03	12,000.00	12,000.00
6210 · Tools & Equipment	0.00	0.00	500.00	500.00
Total Expenses	<u>1,338,314.03</u>	<u>1,774,502.04</u>	<u>1,964,850.00</u>	<u>1,959,814.00</u>
Net Operating Revenue over Expenses / Expenses over Revenue	1,658,531.84	2,221,292.45	1,430,568.00	1,636,197.00
Non-Operating Revenue/Expenses				
Non-Operating Expenses				
9003 · Capital Outlay-Meters/Boxes/Etc	0.00	0.00	0.00	191,250.00
9004 · Capital Outlay - Engineering	167,515.99	223,354.65	572,627.00	568,317.00
9010 · Capital Outlay	2,034,653.50	2,712,871.33	7,119,051.00	6,846,072.00
9012 · Capital Outlay - Strathmore	0.00	0.00	0.00	0.00
9011 · Reimb. for Capital Outlay	(1,477,427.04)	(1,969,902.72)	(7,470,453.00)	(7,199,064.00)
9013 · Bond Proceeds	0.00	0.00	0.00	0.00
9015 · Transfers for Debt Service	1,134,000.00	1,512,000.00	1,512,000.00	1,200,000.00
9016 · Transfer to Other Gov. Unit	0.00	0.00	0.00	0.00
9018 · Insurance Proceeds	0.00	0.00	0.00	0.00
9030 · Hurricane Harvey Expense	0.00	0.00	0.00	0.00
9031 · Hurricane Harvey Reimbursement	0.00	0.00	0.00	0.00
9035 · COVID-19 Expense	0.00	0.00	500.00	0.00
Total Non-Operating Expenses	<u>1,858,742.45</u>	<u>2,478,323.27</u>	<u>1,733,725.00</u>	<u>1,606,575.00</u>
Net Revenue over Expenses / Expenses over Revenue	<u>(200,210.61)</u>	<u>(257,030.81)</u>	<u>(303,157.00)</u>	<u>29,622.00</u>