

SUNBELT FRESH WATER SUPPLY DISTRICT
MINUTES OF MEETING OF BOARD OF DIRECTORS

January 15, 2026

The Board of Directors (individually referred to as "Directors," collectively, the "Board") of Sunbelt Fresh Water Supply District (the "District") met in a regular Bookkeeping and Management Session, at 5:00 p.m. on Thursday, January 15, 2026, at 410 West Gulf Bank Road, Houston, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Nathan Wade	President
Sandra Jaramillo	Vice President
Elizabeth Santiago	Secretary
Lynda Powell	Assistant Secretary
Ruben Salazar	Director

All Board members were present, thus constituting a quorum. Also attending were LaDonna Smith and Mary Jane Mendoza, employees of the District; Barbara Nussa of Republic Services of Houston ("Republic"); Susan Hill of Governmental Financial Reporting, LLC ("Bookkeeper"); Greg Dubiel and Mario Garcia of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); Justin Edwards of A&S Engineers, Inc. ("Engineer" or "A&S"); Justin Waggoner of Touchstone District Services ("Touchstone"); and Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB").

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:00 p.m. and declared it open for such business as may regularly come before it.

PUBLIC COMMENT

The President then opened the meeting to public comment.

As no public comments were offered, the President directed the Board to proceed with the agenda.

SOLID WASTE COLLECTION REPORT

Ms. Nussa presented Republic's Solid Waste Collection Report, including updating the Board on the document shredding schedule.

DISTRICT WEBSITE

Ms. Smith updated the Board regarding the District's website and social media services.

MINUTES

The President next directed the Board to consider the approval of the minutes of December 18, 2025 Bookkeeping and Management meeting.

Upon a **motion** by Director Santiago, seconded by Director Jaramillo, after full discussion and with all Directors present voting aye, the Board approved the minutes of December 18, 2025, with corrections.

BOOKKEEPER'S REPORT

The Board explained that the Bookkeeper was not available to prepare the report because of the change in Invoice Committee Meeting date from the 2nd Wednesday to the 3rd Wednesday of the month.

The Board tentatively scheduled a special meeting for January 22, 2026, to review such report and authorized payment of bills.

OPERATOR'S REPORT

Mr. Dubiel presented the Operator's Report to the Board, a copy of which is available upon request, and reviewed with the Board the general operations, maintenance and repairs that occurred within the District, including water and wastewater operations and water accountability for the District's service areas.

Mr. Dubiel updated the Board on the vandalism at the Wastewater Treatment Plant ("WWTP") in the Oakwilde Service Area. Mr. Dubiel presented to the Board a proposal from D&D Electric Solutions ("D&D") in the amount of \$8,650.00 to install LED catwalk lights equipped with photocells to improve lighting throughout the WWTP. It was the consensus of the Board to review further.

Upon a **motion** by Director Salazar, seconded by Director Powell, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report, as presented.

ATTORNEY'S REPORT

Mr. Barner then reported that Texas Local Government Code, Sections 203.062 and 403.0241, requires the annual filing of certain financial and tax-related information by all special purpose districts in the Texas Comptroller's Special Purpose District Public Information Database. Mr. Barner noted that such information must be filed with the Texas Comptroller annually by April 1st or a fine will be incurred.

Mr. Barner reminded the Board of the upcoming Association of Water Board Directors-Texas conference scheduled for January 23-24, 2026, in Houston, Texas.

Upon a **motion** by Director Salazar, seconded by Director Wade, after full discussion and with all Directors present voting aye, the Board authorized the Attorney to file the required financial and tax-related information with the Texas Comptroller by April 1, 2026.

ELECTION AGENDA

Mr. Barner updated the Board regarding the May 2, 2026 Directors Election ("Election"). In response to a question, Mr. Barner reviewed the election equipment lease agreement from the 2024 Directors Election and explained the need for same.

EXECUTIVE SESSION

Pursuant to Chapter 551 of the Texas Government Code, Subchapter D, of the Open Meetings Act, the President called the executive session to order at 5:45 p.m. to discuss personnel matters. Present for the executive session were the Board of Directors, Ms. Smith and Mr. Barner.

RECONVENED IN OPEN SESSION

As of 6:30 p.m., the President declared the Executive Session was ended and the public session was resumed.


It was the consensus of the Board to hold a special meeting on January 22, 2026, as discussed in Executive Session.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 6:35 p.m.

PASSED AND APPROVED this 19th day of February 2026.



(DISTRICT SEAL)


Elizabeth Santiago, Secretary
Sunbelt Fresh Water Supply District