

SUNBELT FRESH WATER SUPPLY DISTRICT
MINUTES OF MEETING OF BOARD OF DIRECTORS

March 19, 2026

The Board of Directors (individually referred to as "Directors," collectively, the "Board") of Sunbelt Fresh Water Supply District (the "District") met in a regular Bookkeeping and Management Session, at 5:00 p.m. on Thursday, March 19, 2026, at 410 West Gulf Bank Road, Houston, Texas, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code; whereupon the roll was called of the members of the Board, to-wit:

Nathan Wade	President
Sandra Jaramillo	Vice President
Elizabeth Santiago	Secretary
Lynda Powell	Assistant Secretary
Ruben Salazar	Director

All Board members were present, thus constituting a quorum. Also attending were Marilyn Marquez of McLennan & Associates ("McLennan" or "Bookkeeper"); Claudia Garza of Municipal Operations and Consulting, Inc. ("Operator" or "MOC"); Justin Waggoner of Touchstone District Services ("Touchstone"); Elliot M. Barner, attorney, of Radcliffe Adams Barner PLLC ("Attorney" or "RAB"), and members of the public listed on the attendance rooster attached hereto.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order at 5:00 p.m. and declared it open for such business as may regularly come before it.

PUBLIC COMMENT

The President then opened the meeting to public comment.

As no public comments were offered, the President directed the Board to proceed with the agenda.

SOLID WASTE COLLECTION REPORT

The Board postponed the Republic's Solid Waste Collection Report, as Ms. Nussa was unable to attend the meeting.

DISTRICT WEBSITE REPORT

Mr. Wagoner updated the Board on various items, including sign-ups for alerts, the upcoming shredding events, and alert to new billing system.

MINUTES

The President next directed the Board to consider the approval of the minutes of February 19, 2026 Bookkeeping and Management meeting. A discussion ensued.

Upon a **motion** by Director Santiago, seconded by Director Powell, after full discussion and with all Directors present voting aye, the Board approved the minutes of February 19, 2026 Bookkeeping and Management meeting, as corrected.

BOOKKEEPER'S REPORT

Ms. Marquez introduced herself to the Board and presented the Bookkeeper's Report, a copy of which is available upon request.

Ms. Marquez reviewed with the Board the District's current bills and financial statements and responded to questions from the Board.

A discussion next ensued over the District's process for submittal, review and payment of invoices and of expenses and fees of office for the Directors.

Upon a **motion** by Director Powell, seconded by Director Jaramillo, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report, including payment of current bills, as presented.

OPERATOR'S REPORT

Ms. Garza presented the Operator's Report to the Board, a copy of which is available upon request, and reviewed with the Board the general operations, maintenance and repairs that occurred within the District, including water and wastewater operations and water accountability for the District's service areas.

Ms. Garza provided an update on the transition from the previous billing software consultant, I3Verticals, formally known as AVR, to Starnik.

Ms. Garza and Mr. Barner then reviewed the District's Identity Theft Prevention Policy, which is reviewed annually. Mr. Barner reminded the Board that such policy aims to ensure that only those authorized to hold accounts with the District do so and that unauthorized individuals are not able to open or take action on accounts.

Upon a **motion** by Director Salazar, seconded by Director Santiago, after full discussion and with all Directors present voting aye, the Board approved the Operator's Report, as presented.

Ms. Garza updated the Board regarding MOC seeking bids for the construction of a second walk-up payment window at the District's administration office. Ms. Garza stated that Tim Martell has provided a proposal in the amount of \$17,231.00 for this project.

Upon a **motion** by Director Jaramillo, seconded by Director Santiago, after full discussion and with two (2) Directors present voting aye, and three (3) Directors voting nay, the Board did not approve the proposal for a second walk-up window in the amount of \$17,231.00, as presented.

OFFICE REPORT

Director Salazar presented a list of items that he believed needed to be repaired at the District's office. An extensive discussion ensued on the priority and costs of such items, such as replacement/repair of electrical outlets.

Upon a **motion** by Director Jaramillo, seconded by Director Salazar, after full discussion and with two (2) Directors voting aye, and three (3) Directors voting nay, the motion to make the above-mentioned repairs failed.

DIRECTOR'S REPORT

Director Salazar presented to the Board a summary of the recent Texas Water Association Annual Conference held in Fort Worth, Texas. Director Salazar went on to update the Board on seminars discussed during such conference that are affecting communities across Texas with the rapidly growing demand for water infrastructure and services.

ATTORNEY'S REPORT

Mr. Barner first updated the Board regarding the status of the annexation of the East Aldine Estates Single Family Residential Subdivision. Mr. Barner reminded the Board that the City has consented to the District's annexation of such subdivision. Mr. Barner then presented the requisite Order Annexing Land and Redefining Boundaries of the District (the "Order Annexing Land") and an Amended and Restated District Information Form (the "ADIF").

Mr. Barner then presented to the Board a petition to the City requesting consent to annex 11.310 acres of land that is being developed as a light industrial park to be served by the Woodland Oaks Service Area.

Upon a **motion** by Director Salazar, seconded by Director Jaramillo, after full discussion and with all Directors present voting aye, the Board approved the Attorney's Report, including: 1) the Order Annexing Land and the ADIF; and 2) a petition requesting consent from the City to annex approximately 11.310 acres, as presented.

ELECTION AGENDA

Mr. Barner updated the Board on the preparation for May 2, 2026 Directors Election.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned at 6:38 p.m.

PASSED AND APPROVED this 16th day of April 2026.



(DISTRICT SEAL)

Elizabeth Santiago, Secretary
Sunbelt Fresh Water Supply District